



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**DAISY M. VILLAFUERTE**

Manager-Sales & Logistics

**UP-TOWN INDUSTRIAL SALES, INC.**

Uptown Corporate Center Building 3,  
Blk 1 Lot 1A, Melchora Aquino cor. J.P. Rizal Sts.,  
Rizal Technopark Highway 2000,  
Barangay San Juan, Taytay, Rizal

Ma'am:

Notice is hereby given to **UP-TOWN INDUSTRIAL SALES, INC.**, with the attached Contract of Procurement and to proceed your work regarding **REPAIR OF ROOF AND CEILING OF CAG MAIN BLDG. (PHASE 2)** effective JUL 26 2024.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing attached copies in the space provided. Keep one copy and return the others to the Southern Luzon State University.

Very truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

Acknowledging receipt of this Notice on JUL 26 2024

Printed Name of the Bidder: **DAISY M. VILLAFUERTE**

Signature: 